

# MNRF Wildlife Custodian Authorization Application Assessment Checklist

Step 1: Application Completeness		Yes	No	Comments	
All applicable form fields are completed and legible		<input type="checkbox"/>	<input type="checkbox"/>		

  

Step 2: Assessment Considerations					
Item	Yes	No	Describe		How impact approval decision?
Any history of non-compliance or any record of conviction that conflicts with issuing the application	<input type="checkbox"/>	<input type="checkbox"/>			
Passed the Ontario Wildlife Rehabilitation Exam (OWRE) and did not require several attempts to pass	<input type="checkbox"/>	<input type="checkbox"/>			
Applicants planning to work with mammals have completed the rabies portion of the exam	<input type="checkbox"/>	<input type="checkbox"/>			
Completed wildlife rehabilitation training (e.g. workshops, courses, certificates, diploma, degree) or other relevant training (e.g. vet technician experience)	<input type="checkbox"/>	<input type="checkbox"/>			
Has hands-on experience with wildlife rehabilitation with an authorized custodian or other legal facility	<input type="checkbox"/>	<input type="checkbox"/>			
Is a member of a wildlife rehabilitation organization	<input type="checkbox"/>	<input type="checkbox"/>			
Number of animals expected to undergo rehabilitation at the facility per year is reasonable given the applicant's experience	<input type="checkbox"/>	<input type="checkbox"/>			
Number of staff or volunteers proposed to work at the facility is appropriate	<input type="checkbox"/>	<input type="checkbox"/>			

<b>Step 2: Assessment Considerations</b>				
<b>Item</b>	<b>Yes</b>	<b>No</b>	<b>Describe</b>	<b>How impact approval decision?</b>
Foster care givers are designated in the application and the number of foster care givers is reasonable given the applicant's experience	<input type="checkbox"/>	<input type="checkbox"/>		
Licensed veterinarian has been identified that will provide medical treatment to wildlife in care at the facility	<input type="checkbox"/>	<input type="checkbox"/>		
Acceptable references have been provided (e.g. licensed veterinarian in Ontario, authorized wildlife custodian)	<input type="checkbox"/>	<input type="checkbox"/>		

<b>Step 3: Consent Site Visit – Authorization Conditions to be Discussed</b>				
<b>Standard Authorization Conditions</b> (Refer to authorization list of standard conditions for full wording)	<b>Condition will be met?</b>		<b>Comments / Notes</b> Any additional conditions that should be placed on the authorization?	<b>What improvements could be suggested?</b>
	<b>Yes</b>	<b>No</b>		
1. Definitions on the authorization are understood	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Wildlife that may be kept</b>				
2. Rehabilitation or care only to wildlife on the authorization	<input type="checkbox"/>	<input type="checkbox"/>		
3. Rehabilitation only if reasonable chance of surviving in the wild after rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		
4. District Supervisor approval required for animals transported into Ontario	<input type="checkbox"/>	<input type="checkbox"/>		
5. Only hold non-authorized wildlife for euthanasia, stabilizing treatment, or transporting within 96 hours or as directed by District Supervisor	<input type="checkbox"/>	<input type="checkbox"/>		
6. Notify District Supervisor within 1 day of receiving animal on SARO list or marked/banded	<input type="checkbox"/>	<input type="checkbox"/>		
<b>General Conditions of Operation</b>				
7. Wildlife incapable of surviving in the wild, human habituated or imprinted may be euthanized	<input type="checkbox"/>	<input type="checkbox"/>		
8. Responsible for all activities including those carried out by assistants	<input type="checkbox"/>	<input type="checkbox"/>		
9. Foster Care Agreements submitted to District Supervisor within 48 hours of receiving animal	<input type="checkbox"/>	<input type="checkbox"/>		
10. No public display of wildlife unless approved by District Supervisor	<input type="checkbox"/>	<input type="checkbox"/>		

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	<b>Yes</b>	<b>No</b>		
11. Wildlife not to become imprinted, habituated to different species (including humans), or have physical or visual contact with domestic or non-native animals	<input type="checkbox"/>	<input type="checkbox"/>		
12. Facility is properly equipped with necessary equipment including medical supplies and housing to appropriately keep and handle wildlife	<input type="checkbox"/>	<input type="checkbox"/>		
13. Wildlife in captivity no more than 12 months unless approved by District Supervisor	<input type="checkbox"/>	<input type="checkbox"/>		
14. Authorization to be prominently displayed in facility	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Medical Treatment and Disease Prevention</b>				
15. Relationship with a licensed veterinarian for consultation to ensure proper care or treatment is provided	<input type="checkbox"/>	<input type="checkbox"/>		
16. District Supervisor approval required to euthanize animal on SARO list unless required to prevent unnecessary suffering	<input type="checkbox"/>	<input type="checkbox"/>		
17. Separate housing for isolation and quarantine of infectious wildlife and measures to prevent spread	<input type="checkbox"/>	<input type="checkbox"/>		
18. Only same species captured within allowable release distance from each other may be in the same enclosure	<input type="checkbox"/>	<input type="checkbox"/>		

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	<b>Yes</b>	<b>No</b>		
19. No physical contact between wildlife, except where conspecifics are housed together for socialization purposes	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Nutrition and Housing Requirements</b>				
20. Read and familiar with Minimum Standards for Wildlife Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		
21. Nutritious, palatable and appropriate quantities of food and water is provided at the appropriate time to wildlife	<input type="checkbox"/>	<input type="checkbox"/>		
22. Appropriate housing and materials are used to house wildlife	<input type="checkbox"/>	<input type="checkbox"/>		
23. Wildlife is not housed in a portion of property used as a dwelling	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Transport</b>				
24. Wildlife is transported safely	<input type="checkbox"/>	<input type="checkbox"/>		
25. District Supervisor approval required for transportation of SARO wildlife, or any other wildlife not going to another custodian, foster care giver or veterinarian	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Handling of Dead Wildlife</b>				
26. Direction to dispose of carcass from District Supervisor where death is from contagion that may require special disposition, or the disposal may be damaging to native wildlife	<input type="checkbox"/>	<input type="checkbox"/>		

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	<b>Yes</b>	<b>No</b>		
27. Carcass may be disposed where there is no concern about contagion or unknown cause of death	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Record Keeping</b>				
28. Wildlife is uniquely and humanely made identifiable while in captivity	<input type="checkbox"/>	<input type="checkbox"/>		
29. Logbook is maintained on all wildlife received, whether alive or dead, regardless of how long it is kept. The logbook includes all information: a) Authorization number and name of holder b) Case number c) Date entered care d) Species, life stage and estimated age e) Description of unique temporary marker f) Description of how it is uniquely identifiable in facility g) Name, address, phone number of person who delivered it h) Date and location of capture i) Reason it was brought in j) Date of death and date, manner and location of disposition	<input type="checkbox"/>	<input type="checkbox"/>		
30. Logbook is updated within 24hrs	<input type="checkbox"/>	<input type="checkbox"/>		
31. Logbooks kept 3 years from date of last log	<input type="checkbox"/>	<input type="checkbox"/>		

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	<b>Yes</b>	<b>No</b>		
32. Registry of all assistants at facility including names, addresses, phone numbers, species trained to handle and training received	<input type="checkbox"/>	<input type="checkbox"/>		
33. Submit annual report to District Supervisor by Jan 31 <sup>st</sup> ; will include number and species of wildlife, their disposition, and any disease or parasite information	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Release</b>				
34. Permanent marking of wildlife prior to release as per District Supervisor and marking recorded	<input type="checkbox"/>	<input type="checkbox"/>		
35. Wildlife originally captured as adults to be released no more than 1km from capture site and in similar habitat	<input type="checkbox"/>	<input type="checkbox"/>		
36. Wildlife originally captured as immature outside a rabies high risk area are to be released no more than 15km from capture site and in similar habitat	<input type="checkbox"/>	<input type="checkbox"/>		
37. Racoons, skunks and foxes originally captured as immature inside a rabies high risk area are to be released no more than 1km from capture site and in similar habitat; other species may be released up to 15km away	<input type="checkbox"/>	<input type="checkbox"/>		
38. District Supervisor direction required before releasing bear, deer, moose, elk, wolf, lynx, bobcat, wolverine, specially protected raptors and specially protected bats	<input type="checkbox"/>	<input type="checkbox"/>		
39. No release of wildlife on private property	<input type="checkbox"/>	<input type="checkbox"/>		

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	<b>Yes</b>	<b>No</b>		
without owner permission				
40. Racoons, skunks or foxes originally captured in a rabies high risk area to be released within the same rabies high risk area where they were found	<input type="checkbox"/>	<input type="checkbox"/>		



<b>Recommendation by District Fish and Wildlife Technical Specialist</b>		
	<b>Items / Conditions / Findings</b>	<b>Rationale contributing to recommendation</b>
<input type="checkbox"/> Authorization issuance is to be denied due to the following items not met		
<input type="checkbox"/> A risk assessment has been prepared		
<input type="checkbox"/> Authorization issuance is possible in the future, if the following items are rectified		
<input type="checkbox"/> Authorization should be issued with standard conditions		
<input type="checkbox"/> The following additional conditions should be placed on the authorization		
<input type="checkbox"/> The following improvements are to be suggested in the letter issuing the authorization		
<input type="checkbox"/> Comments from the Regional Wildlife Specialist (if applicable)		
<b>Recommended by:</b>		
	Name of District Fish and Wildlife Technical Specialist	Date
<b>Comments and Approval by District Supervisor</b>		
Comments from the District Supervisor		
<b>Approved by:</b>		
	Name of District Supervisor	Date